



Welfare Officer

Role:

To be responsible for the implementation of good practice and child protection policies within the club.

Skills:

- Approachable
- Good listener
- Good communicator
- Tactful and discreet

Main Duties:

- To ensure all possible child protection concerns (both urgent and non-urgent) are dealt with following the ASA Child Protection Guidelines (Wavepower document)
- To maintain, administer and manage the completion of the CRB check forms
- To be aware of the child protection policies and procedures of the ASA and to receive all updates of this nature from the ASA.
- To ensure Swimline is promoted by the leaflet on the club notice board
- To raise awareness of good child protection practice with the teachers and coaches through the ASA/Sports Coach UK Good Practice and Child Protection workshop
- To ensure volunteers (other than teachers and coaches) within the NSPCC module, Keeping Children safe in Sport

Commitment:

Dealing with issues as and when they arise plus attending the 6 club committee meetings per year.

Benefits to Self:

Contribution to ensuring a safe environment is provided for young persons to enjoy sport.

Signature _____

Date _____

Print Name _____